

**ESSENTIAL DRUGS COMPANY LIMITED**

395-397, TEJGAON I/A, DHAKA-1208.

CAREER OPPORTUNITY

Essential Drugs Company Limited (EDCL) is a 100% state owned Pharmaceutical Industry will recruit the following positions for Dhaka & Gopalganj Plant:

Sl. No	Post	Qualification	Experience & Other Qualification	
01.	Dy. General Manager, Administration & HRM EDCL, Dhaka . Post-01	Post Graduate or Graduation degree in 04 (four) years in Management / Social Science / MBA (Major in HRM). Diploma in Personnel Management shall be preferred.	01	Minimum 15 (Fifteen) years experience in the relevant field. Experience may be relaxed on the basis of academic / professional qualification. Conversant with the latest development in the field of management & administration, labour laws & other related industrial laws applicable in Bangladesh.
			02	Computer literacy of the candidate is essential.
			03	Minimum age limit 45 years.
02.	Dy. General Manager, Procurement EDCL, Dhaka . Post-01	Post Graduate or Graduation degree in 04 (four) years in Science / Commerce. ACA / ACMA/MBA or specialized Diploma/Supply Chain Management/ certificate course in Procurement shall be preferred.	01	At least 15 (Fifteen) years experience in the Procurement of Pharmaceutical industries. Experience may be relaxed depending on exceptional academic and professional record. Conversant with the latest scientific and technological development in the relevant field.
			02	Computer literacy of the candidate is essential.
			03	Minimum age limit 45 years.
03.	Dy. General Manager, Store EDCL, Dhaka . Post-01	Post Graduate or Graduation degree in 04 (four) years in Science / Commerce. MBA / CMA / CA (Inter) or specialized Diploma / certificate course in Inventory Control and Management / Supply Chain Management shall be preferred.	01	At least 15 (Fifteen) years experience in the Inventory Control and Management shall be preferred. Experience may be relaxed depending on exceptional academic and professional record. Conversant with the latest scientific and technological development in the relevant field.
			02	Computer literacy of the candidate is essential.
			03	Minimum age limit 45 years.
04.	Dy. General Manager, Production EDCL, Dhaka . Post-01	Post Graduate or Graduation degree in 04 (four) years in Pharmacy / Chemistry / Biochemistry / Applied Chemistry or any Biological Science having "A" grade registration obtained from pharmacy council of Bangladesh	01	Minimum 15 (Fifteen) years experience in Production Department of a renowned and Standard Pharmaceutical Manufacturing industries www.prebd.com Experience may be relaxed on the basis of academic / professional qualification.
			02	Computer literacy of the candidate will be an added advantage.
			03	Minimum age limit 45 years.
05.	Dy. General Manager, Production EDCL, Gopalganj - Post-01	Post Graduate or Graduation degree in 04 (four) years in Pharmacy / Chemistry / Biochemistry / Applied Chemistry or any Biological Science having "A" grade registration obtained from pharmacy council of Bangladesh	01	Minimum 15 (Fifteen) years experience in Production Department of a renowned and Standard Pharmaceutical Manufacturing industries. Experience may be relaxed on the basis of academic / professional qualification.
			02	Computer literacy of the candidate will be an added advantage.
			03	Minimum age limit 45 years.

Candidates are requested to send the applications to the following address with complete CV, copies of attested relevant certificates, a copy of NID and 03 copies of recent passport size coloured photograph on or before 25 January, 2024 from the date of publication of the advertisement.

Noted: The number of posts may be varied as per requirement of the Company.

Only short listed candidates will be invited for selection process.